



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Patty Hubbell / Patty's Playhouse

**Type:** Renewal Inspection      **Date:** 04/26/2017      **Time:** 10:00 AM

**Director:** Patty Hubbell

**Contact:** \_\_\_\_\_

**Licensing Worker:** Sharla Jerrel      **Phone #:** (406) 234-4581

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**Time:** 10:00 AM # **children:** 1 # **under 2:** 2 # **caregivers:** 1  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

|     |            |
|-----|------------|
| Yes | 1. License |
| Yes | 2. Overlap |

**BUILDING/FIRE REQUIREMENTS**

|     |  |
|-----|--|
| No  | <p>3. Inside Facility</p> <p><b>37.95.708(1)</b><br/> <b>(1)</b> Each home must have hot and cold running water with at least one toilet provided with toilet paper and one sink provided with soap and paper towels.<br/> <b>The intent of this rule was not met:</b></p> <p>Based on observation and interview, CCL found that the facility did not have a functional sink in the bathroom as the faucet was being replaced.<br/> <b>The plan of correction was accepted on 5/12/2017.</b></p> |
| Yes | 4. Fire Safety   |
| Yes | 5. Equipment   |
| Yes | 6. Exiting   |

**OUTDOOR TOUR**

|     |              |
|-----|--------------|
| Yes | 7. Play Area |
| N/A | 8. Swimming  |

**PROGRAM ISSUES**

|     |                               |
|-----|-------------------------------|
| Yes | 9. Supervision                |
| Yes | 10. Provider Responsibilities |
| Yes | 11. Activities                |
| N/A | 12. Night Care                |

**HEALTH ISSUES**

|     |                       |
|-----|-----------------------|
| Yes | 13. Illness Exclusion |
| Yes | 14. Health Prevention |

**MEDICATION**

|     |                    |
|-----|--------------------|
| Yes | 15. Administration |
| Yes | 16. Storage        |

**INFANTS/TODDLERS**

|     |                |
|-----|----------------|
| Yes | 17. Diapering  |
| N/A | 18. Feeding    |
| N/A | 19. Bathing    |
| Yes | 20. Sleeping   |
| Yes | 21. Activities |

**INFANTS/TODDLERS**

Yes 22. Outdoor Activities

**NUTRITION/FOOD ISSUES**

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

**TRANSPORTATION**

N/A 26. Basic Requirements

N/A 27. Child Passenger Safety

**WRITTEN RECORDS**

Yes 28. Parent Information

Yes 29. Facility Records

No 30. Child File Review

**37.95.128(1)(a-d)**

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

**The intent of this rule was not met:**

Based on record review, CCL found that there were 2 children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

**The plan of correction was accepted on 5/12/2017.**

**37.95.139(1)**

(1) The parent(s) of each child admitted to the day care facility shall provide the name of the physician or health care facility the parent wishes to have called in case of an emergency.

**The intent of this rule was not met:**

Based on record review, CCL found that the parent did not provide the name of the physician or health care facility. See enclosed copy of children's record review.

**The plan of correction was accepted on 5/12/2017.**

**37.95.140(1)-(4)**

(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

- (2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.
- (3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child

**WRITTEN RECORDS**

from pertussis vaccination.

- (4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles , rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

**The intent of this rule was not met:**

Based on record review, CCL found that there was 1 child that did not have immunizations on file. See enclosed copy of children's record review.

**The plan of correction was accepted on 5/12/2017.**

**37.95.1003(1)**

- (1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

**The intent of this rule was not met:**

Based on record review, CCL found that there was 1 infant that did not have an individualized feeding schedule on file. See enclosed copy of children's record review.

**The plan of correction was accepted on 5/12/2017.**

**37.95.141(5)(a-d)**

- (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:
  - (a) written information on each child explaining any special needs of the child, including allergies;
  - (b) a release or authorization of persons allowed to pick up the child;
  - (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
  - (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

**The intent of this rule was not met:**

Based on record review, CCL found that the following information was not on file: an emergency consent form for 1 child. See enclosed copy of children's record review.

**The plan of correction was accepted on 5/12/2017.**

|     |                            |
|-----|----------------------------|
| Yes | 31. Medication File        |
| Yes | 32. Caregiver File Review  |
| Yes | 33. First Aid Requirements |

**ADMINISTRATIVE RECORDS**

|              |                                  |
|--------------|----------------------------------|
| Not Observed | 34. License-Certificate          |
| Not Observed | 35. Facility Requirements        |
| Not Observed | 36. Registration/License Process |